



VIP

PAYROLL MANAGER

The Payroll System

..Integrates seamlessly with VIP HR Manager

The Most Comprehensive Mid Range Payroll System in Ireland

WHO WE ARE

Established in 1996, Intelligo Software is one of the leading providers of Human Resource and Payroll Software in Ireland and the UK. The company offers both "boxed" HR and Payroll Software aimed at small to medium sized enterprises and a larger client server payroll system aimed at large corporate organisations, Megapay Payroll. The **VIP Manager Suite** comprises both Personnel and Payroll software offering competitively priced, user-friendly solutions, which are a market leader in Ireland and the UK.

Intelligo Software's vast array of services which complement the **VIP Manager Suite** is designed to take away the headache associated with HR and Payroll, leaving organisations with more time to focus on their core business. With offices in Ireland, the UK and Spain, Intelligo Software offers its customers a wide range of services which include installation, training and support.

VIP PAYROLL MANAGER

Powerful, flexible and easy to use, **VIP Payroll Manager** provides the complete solution to managing your payroll. Designed to allow calculations to be tailored, costs to be analysed in great detail and reports to be produced quickly and easily, the system contains unequalled functionality at an affordable price that other systems...just cannot match!

VIP Payroll Manager encompasses all the elements you have come to expect from a quality Payroll system, from multi company to unlimited employee versions. **VIP Payroll Manager** comes with many features designed to make the processing of payroll simple, quick and accurate, such as **fixed and variable payments, voluntary deductions and complex calculations.**

In addition, **VIP Payroll Manager** embraces the modern office with links to existing software, such as your accounting software, human resource software, electronic diary and leading time and attendance systems. However, using the **"explorer"** style interface, it is the ease with which you can navigate your Payroll information that will most impress you when you take a closer look at **VIP Payroll Manager!**



VALUE ADDED FEATURES

- * Seamless Integration to VIP HR Manager
- * Multi Frequency – Weekly, Fortnightly, Monthly & Quarterly
- * Definable Calculations – Pensions, Shift, AVC's, etc
- * Payslips on Demand – Current & Historic
- * Provides for full Job Costing
- * Integration to ROS for P45, P30 & Tax Credits
- * Multiple Banks per Employee
- * Definable Access Levels for Each User
- * Single or Multi User Options
- * Links to popular Time and Attendance Software
- * Additional Registered Companies
- * Payment of Company Deductions by Paypath
- * Up to 30 Voluntary Deductions
- * Powerful "ad hoc" Report Writer
- * Migration Utilities from other Payroll Systems
- * Up to 30 Definable Pay Elements
- * Unlimited Employees
- * Easy to Use Wizards
- * Customisable Fields
- * Outputs directly to Excel
- * Calculates Accruals & Employers Costs
- * Export/Import for PRSA's, VHI, Tax Credits etc

Running Payroll has never been easier...

VIP PAYROLL MANAGER

VIP Payroll Manager is a mid-range payroll system aimed specifically at small to medium sized companies throughout Ireland. Designed to be flexible and easy to use, **VIP Payroll Manager** comes with many features that make the process of payroll simple, quick and accurate even for the most complex of payrolls. Easy to install with a "user-friendly" interface, **VIP Payroll Manager** can be installed as a standalone system or as a full multi user system for companies with more than 1 payroll operator.

VIP Payroll Manager integrates seamlessly with **VIP HR Manager**, the leading Human Resource software solution from Intelligo Software (See "VIP HR Manager" brochure for more information). Built on a shared database this allows for accurate sharing of information, job history, salary history, etc between Payroll and Personnel ensuring that key employee data is entered only once with subsequent changes updated automatically between both systems.

EMPLOYEE RECORDS

The employee record in **VIP Payroll Manager** is divided into a number of screens consisting of over 200 fields of data on every employee. Certain fields have been defined to allow users to modify and customise **VIP Payroll Manager** creating a customised payroll database for your business.

VIP Payroll Manager comes with a flexible option to run the payroll process weekly, fortnightly, monthly or quarterly, whether you want to run payroll for all employees at once or just a selection of employees. Supported payment methods include cash, cheque and paypath. You can reprint existing payslips for any pay period or employee, this allows users to view pay calculations, over-time queries, etc.

JOB COSTING

The costing module adds an extra dimension to the reporting and analysis feature in **VIP Payroll Manager**. It offers a comprehensive three-tiered costing structure that will allow an employee to be part of one department but also be in a completely different cost centre to his/her department such as project work, product lines, contract, etc. By using the Job Costing module, users can split costs, hours or values over different departments and cost centres for each particular pay period. Employer costs such as PRSI are also applied proportionately to where hours are worked.

VIP Payroll Manager comes with a standard import/export facility. This allows for the costing of timesheets that can be imported from leading Time & Attendance systems, Time Billing Systems, Project Manager Systems etc. For further analysis, costing information can be output directly to Microsoft Excel/Lotus 123.

PAYMENTS AND DEDUCTIONS

VIP Payroll Manager comes with a user definable payments and deductions section allowing up to **"30 payments and 30 deductions"** for each person. It allows users to determine different pay elements such as hourly (e.g. basic), value (e.g. salary) or unit payments (e.g. mileage) that can be defined upon set-up as taxable and non-taxable expenses. In addition, users can also set up elements for PRSI and holiday pay.

Similarly, **VIP Payroll Manager** allows users to define a range of deductions on a gross or nett basis, accumulating or reducing balance, employee and/or employer. Deductions can be defined on a standard amount, variable amount or a percentage basis that can be linked to an employee's bank sort code and account number for automatic payment by Paypath. **VIP Payroll Manager** allows users to define complex formulae for payments (bonus calculations or shift pay calculations) and deductions (pension calculations or share purchase calculations), these calculations can be either percentage or value based.

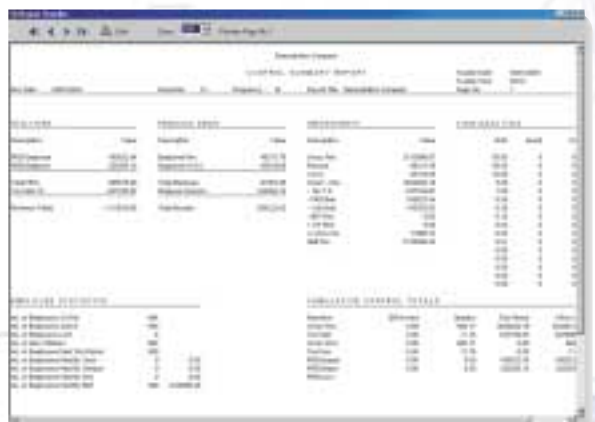
PAYE & PRSI

Designed to comply with Irish tax and social welfare legislation, **VIP Payroll Manager** provides users with all of the necessary Tax Credit, P45 and P30 information for the Revenue Commissioners through diskette or via Revenue on Line (ROS). In addition, **VIP Payroll Manager** also caters for social welfare disability benefit payments.

VIP Payroll Manager has been designed to automatically switch employee's to the relevant PRSI sub class based on income, adhering to all of the various limits and exemptions whilst generating an employee PRSI information card. This allow users to view, at the touch of a button, the various weeks worked for any employee in any year, saving time and resources for the payroll user for form filling, social welfare enquiries, etc.

REPORTING

VIP Payroll Manager comes with a comprehensive set of pre-defined reports. These reports include gross to nett, control summary, costing reports, deduction listing, element listing, P30, P45, P60 and paypath register. Alternatively, users can define unlimited reports with the aid of the easy to use **"Report Writer"**. All reports can be previewed on screen or exported to Excel or Word. **VIP Payroll Manager's** Report Writer has been specifically designed to allow users to interrogate historical data and allow users to define layouts.



TECHNICAL REQUIREMENTS

- Intel Pentium© or higher
- Microsoft Windows 95/98/2000™, NT™ & XP™
- Memory 16Mb of RAM minimum
- Memory 32Mb of RAM or higher recommended
- 25Mb of hard disk space for application programs
- Approximately 20Mb of hard disk space per 100 employee files
- CD-ROM Drive

ABOUT VIP HR MANAGER

Powerful, flexible and easy to use, VIP HR Manager provides the complete solution to managing your people. VIP HR Manager encompasses all the elements you have come to expect from a quality HR system, from employee records to absence analysis. Included in VIP HR Manager are various value added features that affect today's workforce, such as provisions for Force Majeur and Parental Leave Directives.

VIP HR Manager currently has over 250 end users throughout Ireland, among this list of satisfied customers are BUPA Ireland, Michael Stein Travel, The Institute of Public Administration and The Westin Hotel.

A free trial version of VIP HR Manager is available today. The version is limited to 10 employees but has all the functionality of the full product. If you would like to try VIP HR Manager for yourself, click on www.intelligo.ie

TECHNICAL SUPPORT

At Intelligo Software we believe that our customers success, and ours, depends on how well we support you through implementation and beyond. Hence we maintain an experienced team of software consultants who provide an unequalled level of support by telephone, web and email. Our company's success has been largely due to the excellent level of customer service we provide.

Part of the solution you plan to purchase from us includes access to our technical support desk:

- Unlimited access to the Intelligo Software Support Help Desk by telephone, fax or email from 9.00am to 5.30pm (Monday to Friday) excluding public holidays.
- Free upgrades to the current version of the software.
- Regular Newsletters

TRAINING

Allowing you to get the most from VIP Payroll Manager from the start of purchase is highly important to Intelligo Software. Every training course is designed to be thoroughly practical, realistic and is tailored to meet our clients demands and needs.

Our courses are designed to ensure that delegates have maximum hands-on-experience, giving them the skills and confidence to return to the workplace with a thorough understanding of the software. Each course is structured and set out in a manner that is easy to follow and is accompanied with practical exercises. We provide both on-site and classroom teaching and have a training centre in our office in Dublin.

WILL VIP PAYROLL MANAGER REALLY SUIT MY NEEDS?

Take a look for yourself and then decide! With our FREE demonstration you will be able to see that VIP Payroll Manager comes with many features that make the process of payroll simple, quick and accurate even for the most complex of payrolls.

ARRANGE AN ON-SITE MEETING

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